

**Minutes of the Meeting
of the
Collegeville-Trappe Joint Public Works Department**

**Collegeville Borough Hall
Collegeville, Pennsylvania
December 19, 2018**

Vice Chair Johnson called the Collegeville-Trappe Joint Public Works Committee meeting to order on the above date at 7:14 PM. Members present were Mr. Traupman, Mr. Mann, Mr. Strauss, and Mrs. Johnson. Mr. Scholl and Mr. McKnight were absent. Also present were attorneys Jessica Bowman of The Law Offices of Sean Kilkenny and Anthony Ciuca of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Mann made a motion to approve the November 27, 2018 minutes as presented. Mr. Strauss seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith

The engineer reported that the 199 W. Third Avenue water line construction has started and is expected to be completed within a few weeks and he expects to have an escrow release request for the next meeting.

Mr. Boggs distributed copies of the results of the bid opening for the Leslen Lane Water Main Replacement project which was on December 17, 2018. Mr. Mann made a motion to issue a Notice of Award to Shainline Excavating in the amount of \$94,911.00 and after receipt of documents the engineer will issue the Notice to Proceed. Mr. Strauss seconded the motion and it passed unanimously.

The engineer stated he expects to have the updated Capital Plan for the next meeting.

TREASURER'S REPORT:

Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of November 27, 2018, was \$(30,016.44), deposits were \$229,473.25, and disbursements were \$59,048.27 leaving an ending balance of \$140,408.54 on December 18, 2018. Mr. Mann made a motion to approve check numbers 16730 through 16768, all EFTs and journal entries. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

The Director's Report to the Committee is attached herewith. He reported that the Compost Site is now closed for the winter until March 9, 2019, except for a few days with limited hours to accept Christmas trees. The installation of the conduit for Well 8 electric relocation has begun.

SOLICITORS' REPORT:

Mr. Ciuca reported Mr. Onorato is in the process of confirming the identification of the properties that are strictly in Collegeville Borough's name, and coordinate the signatures required for the deeds to be transferred to joint ownership. Mr. Ciuca reported on an email which was received from T-Mobile in reference to renegotiating a lease agreement.

Jessica Bowman reported she is leaving her current position with Kilkenny Law, LLC and Rebecca Geiser will be assigned to take her place.

Mr. Mann made a motion to approve the business reports. Mr. Strauss seconded and the motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no new business.

The meeting was adjourned at 7:38 PM to an executive session for legal matters.

Respectfully submitted,

Mathew McKnight, Chairman


James Traupman, Secretary