

**Minutes of the Meeting
of the
Collegeville-Trappe Municipal Authority**

**Collegeville Borough Hall
Collegeville, Pennsylvania
November 27, 2018**

Chairman Johnson called the Collegeville-Trappe Municipal Authority meeting to order on the above date at 7:02 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann, Mr. Keenan, Mr. Strauss and Mrs. Johnson. Also present were attorneys Jessica Bowman of Kilkenny Law, LLC., and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering. The Director, Joseph Hastings, was absent.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mr. Scholl made a motion to approve the October 23, 2018 minutes with one correction. Mr. Strauss seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported that only a few joints were left for testing on the 2018 I/I project. He anticipates most repairs will be completed in December.

Mr. Boggs distributed copies of tapping fee study. Mr. Scholl made a motion to adopt and advertise a resolution increasing the tapping fee from \$4,448 to \$5,020 effective January 1, 2019. Mr. Strauss seconded the motion and the motion passed unanimously.

The engineer reported that the 199 W. Third Avenue project agreements have been received and the developer is waiting for the contractor to get back on site. He recommends Escrow Release #1 to be approved. Mr. Mann made a motion to approve the release in the amount of \$14,054.04. Mr. Strauss seconded the motion and the motion passed unanimously.

Mr. Boggs recommended the approval of Stearly Tract Escrow Release #4. Mr. Mann made a motion to approve the release in the amount of \$17,366.51, contingent upon the 18 month maintenance bond being established. Mr. Strauss seconded the motion and the motion passed unanimously.

The engineer issued a second review letter for the Royal Farms project on October 18, 2018.

A revised EWO for updating the Capital Plan has been prepared. Mr. Scholl made a motion to approve the EWO in the amount of \$4,800 to be shared with CTPW 50/50. Mr. Mann seconded the motion and the motion passed unanimously.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of October 23, 2018, was \$1,682.69, deposits were \$395,528.66 and

Disbursements were \$380,128.86, leaving an ending balance of \$17,082.49 on November 26, 2018. Mr. Scholl made a motion to approve check numbers 3315 through 3349 and all EFTs and general journal entries listed. Mr. Mann seconded the motion and the motion passed unanimously. Mr. Scholl noted that check numbers 3316 through 3323 were voided.

Mr. Scholl reported that three CDs came due on 10/1, 10/10 and 10/15 for a total of \$748,444.17. He motioned the transfers of \$501,352.81 into PLGIT I-Class and \$247,091.36 into PLGIT Class be approved. Mr. Strauss seconded and the motion passed unanimously. Mr. Scholl noted that the Victory Bank CD 10/13/18 maturity of funds transfer was discussed and approved at the previous meeting.

Mr. Scholl made a motion to purchase two CDs. One from PLGIT Class for 3 months in the amount of \$247,000, the other from PLGIT I-Class for 3 months in the amount of \$248,000, both with an interest rate of no less than 2.35%. Mr. Strauss seconded and the motion passed unanimously.

Mr. Scholl reviewed the other financial reports which are also attached herewith.

Mr. Scholl reviewed the budget presented which included a rate increase and noted significant changes compared to the previous year, most importantly the treatment plant increase. Mr. Scholl made a motion to increase the sewer rental rate from \$6.10 per thousand gallons to 6.70 per thousand gallons effective January 1, 2019, to offset the 15% increase in treatment anticipated for 2019 from LPVRS. Mr. Strauss seconded and the motion passed unanimously.

Mr. Scholl made a motion to adopt the 2019 Budget as presented. Mr. Keenan seconded and the motion passed unanimously.

DIRECTOR'S REPORT:

The Director's Report is attached herewith.

SOLICITORS' REPORT:

There was no Solicitors' Report.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Traupman made a motion to approve the Business Reports, which was seconded by Mr. Keenan. The motion passed unanimously.

OLD BUSINESS:

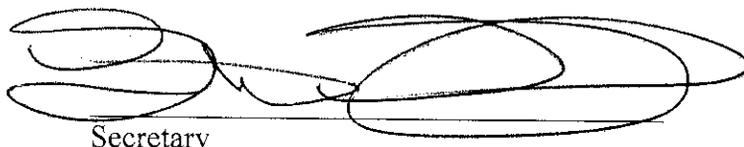
There was no old business.

NEW BUSINESS:

Mr. Scholl made a motion to engage Styer & Associates for the 2018 Audit in the amount of \$6,790. Mr. Mann seconded and the motion passed unanimously.

Mr. Scholl motioned that the board instructs the Director to vote for him for the PIRMA board. Mr. Keenan seconded the motion and the motion passed unanimously.

The meeting was adjourned at 7:43 PM.



Secretary