

**Minutes of the Meeting
of the
Collegetville-Trappe Municipal Authority**

**Trappe Borough Hall
Trappe, Pennsylvania
November 20, 2019**

Vice Chairwoman Johnson called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:02 PM. Members present were Mrs. Johnson, Mr. Strauss, Mr. Traupman and Ms. Perlin. Mr. Keenan and Mr. Mann were absent. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Tony Ciuca of Hladik, Onorato & Federman, LLP, the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Alligence to the Flag.

MINUTES:

Mr. Strauss made a motion to approve the October 22, 2019, meeting minutes as presented. Mr. Traupman seconded the motion and the motion passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer stated that as of the writing of his report he had spoken with the contractor doing the upgrades to the discharge manholes for the 199 W. Third Project. The work is being scheduled and Entech will be onsite.

Mr. Boggs reported Perkiomen Township has applied to DCED for the grant for Schoolhouse Run Interceptor project.

The engineer stated that the GIS model for both the sewer and water is anticipated to be completed by the December meeting.

TREASURER'S REPORT:

The Assistant Treasurer, Ms. Perlin, presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of October 21, 2019, was \$6,846.64, deposits were \$48,945.68, and disbursements were \$87,374.86, leaving an ending balance of \$-31,582.54 on November 18, 2019. Ms. Perlin made a motion to approve check numbers 3666 through 3688, along with all EFTs and general journal entries listed. Mr. Strauss seconded the motion and the motion passed unanimously.

Ms. Perlin reported that two PLGIT CDs will mature on November 29th, one in the amount of \$141,303 the other \$141,332. Ms. Perlin made a motion to transfer one into the PLGIT I-Class account the other into the PLGIT Prime account. Mr. Traupman seconded the motion and the motion passed unanimously.

Ms. Perlin presented the 2020 preliminary budget for discussion. It was stated the interest income on the budget was based on October's investment performance and that is the largest variable on the budget with interest rates being so volatile this past year. The Director noted that our auditor suggested that this body's goal be generating an operating income of 10% of the operating revenue. He also reminded the board that LPVRS raised their rates 15% last year and we only raised ours 10%. A conversation ensued. It was agreed to consider a rate increase next month when the other two members of the board are also present.

Ms. Perlin reviewed the other financial reports which are also attached herewith.

DIRECTOR’S REPORT:

The Director presented the Director’s Report and is attached herewith. The Director reported receiving a notice of a 3% increase from Styer and Associates for the upcoming 2019 Audit. The cost will increase to \$6,995 from \$6790. Mr Strauss made a motion to engage Styer & Associates for the 2019 Audit in the amount of \$6,995. Ms. Perlin seconded the motion and the motion passed unanimously.

The Director stated he is waiting for the manufacturing of the larger Mach 10 meters to complete the meter replacement program. The residential phase should be completed by the end of the year.

LPVRSR REPORT:

Mr. Strauss stated that the interceptor project is on schedule to be completed in June 2021, and the land clearing in Collegeville has been completed and they are installing pipe at the rate of 60 feet per day.

SOLICITORS’ REPORT:

There was no solicitors’ report.

CHAIRMAN’S REPORT:

There was no Chairman’s Report.

Mr. Traupman made a motion to approve the Business Reports, which was seconded by Ms. Perlin. The motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

There was no old business.

The meeting was adjourned at 7:17 PM.

Secretary