

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Virtual Meeting
October 27, 2020**

Chairwoman McKinney called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:18 PM. Members present were Mrs. McKinney, Mr. Traupman, Ms. Perlin, Mrs. Johnson, Mr. Farr and Mr. Strauss. Also present were attorneys Dan Grieser of Kilkenny Law, LLC, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

After discussion, Mrs. Johnson made a motion to approve the meeting minutes of September 22, 2020 as amended. Ms. Perlin seconded the motion and it passed unanimously.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer had no update for the 199 W. Third Avenue project.

Mr. Boggs reported that they have been providing observation for the relocation of the water main at the Royal Farms project.

The engineer stated the final hard copy of the Standard Operating Procedures will be available at the next meeting.

Mr. Boggs commented that he had provided a preliminary review for a proposed project on 71 W. 3rd Ave., Trappe.

TREASURER'S REPORT:

Mr. Farr presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of September 19, 2020, was \$270,040.82, deposits were \$94,757.27, and disbursements were \$163441.64, leaving an ending balance of \$201,356.45 on October 26, 2020. Mrs. McKinney made a motion to approve check numbers 17694 through 17740, all EFTs and journal entries. Mrs. Johnson seconded the motion and the motion passed unanimously.

Mrs. Johnson explained the MMO calculations for the pension plan.

Mr. Farr stated a PLGIT CD (first Internet Bank) matured today and he intends on reinvesting \$245,000 of it into another CD but he needs to shop the current rates.

Mr. Farr reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported he submitted the Uninterrupted System Service Plan Certification to the PA DEP.

SOLICITORS' REPORTS:

Mr. Onorato stated he had received correspondence from Eye Design on the Well #8 electric easement and they working on making a few minor changes and should have them back to Mr. Onorato soon.

Mr. Grieser stated that both Boroughs have approved and executed the Police Service Agreement.

Mrs. Johnson made a motion to approve the Business Reports, which was seconded by Mr. Strauss. The motion passed unanimously.

OLD BUSINESS:

Mr. Hastings stated there is no update on the Trappe Center PERC issue.

NEW BUSINESS:

The Director recommended Participating in the PA Warn which is a mutual aid agreement, for water and sewer systems, at the cost of \$47.50. Mrs. Johnson motioned to recommend to the boroughs that Public Works participate, which was seconded by Mr. Strauss. The motion passed unanimously.

The meeting was adjourned at 7:57 PM.

Respectfully submitted,

Marion McKinney, Chairwoman

A handwritten signature in black ink, appearing to read 'Stewart Strauss', written over a horizontal line.

Stewart Strauss, Secretary