

**Minutes of the Meeting
of the
Collegetville-Trappe Joint Public Works Department**

**Collegetville Borough Hall
Collegetville, Pennsylvania
October 22, 2019**

Chairwoman Johnson called the Collegetville-Trappe Joint Public Works Committee meeting to order on the above date at 7:27 PM. Members present were Mrs. Johnson, Mr. Mann, Mr. Strauss and Mrs. McKinney. Mr. Traupman and Ms. Perlin were absent. Also present were attorneys Dan Grieser of Kilkenny Law, L.L.C, and Dave Onorato of Hladik, Onorato & Federman, LLP, and the engineer, Matt Boggs, of Entech Engineering and the Director, Joseph Hastings.

The members stood for the Pledge of Allegiance to the Flag.

MINUTES:

Mrs. McKinney made a motion to approve the meeting minutes of August 27, 2019, Mr. Mann seconded the motion and it passed with Mr. Strauss abstaining. There was no quorum to have the September meeting.

PUBLIC INPUT:

There was no public input.

ENGINEERING REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith.

The engineer reported there is no update on the 199 W. Third Avenue project.

Mr. Boggs presented an EWO for the GIS project. Mr. Strauss made a motion to approve the engineering work order in the amount of \$8,000 for the GIS in addition to the costs associated with software purchase and licensing, with the understanding that CTMA will pay fifty percent of all costs. Mr. Mann seconded the motion and it passed unanimously.

TREASURER'S REPORT:

The Assistant Treasurer Mr. Mann presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of August 27, 2019 was \$46,776.06, deposits were \$284,434.02, and disbursements were \$254,048.80, leaving an ending balance of \$77,161.28 on October 21, 2019. Mr. Mann noted the payment to Utility Services for tank maintenance and the pension payment to the Collegetville Borough was on the check register. Mr. Strauss made a motion to approve check numbers 17141 through 17222, all EFTs and journal entries. Mrs. McKinney seconded the motion and the motion passed unanimously.

Mr. Mann reported a PLGIT CD will mature before the next meeting. It was agreed that he should make the best investment possible at the time.

There was a conversation about funding the salt shed project now that the bids have been received. It was agreed that the two boroughs must discuss it and decide as it is not appropriate to be drawing down the water reserves for this project without any reimbursement.

Mr. Mann reviewed the Cell Site report. Mr. Strauss made a motion to pay both boroughs \$15,000 each from the cell site fund. Mr. Mann seconded the motion and it passed unanimously.

Mr. Mann reviewed the other financial reports which are attached herewith.

DIRECTOR'S REPORT:

Mr. Hastings presented the Director's Report to the Committee and is attached herewith. The Director reported and explained the Lead and Copper testing results.

SOLICITORS' REPORT:

Mr. Onorato reported that Trappe's deeds are in the process of being recorded. The Well #8 Easement is not yet.

Mrs. McKinney made a motion to approve the Business Reports, which was seconded by Mr. Strauss. The motion passed unanimously.

OLD BUSINESS:

There was no new business.

NEW BUSINESS:

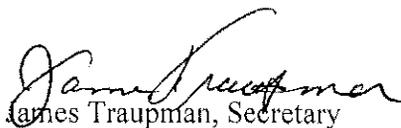
Mr. Strauss made a motion to approve and advertise the agreed upon meeting dates for 2020. Mrs. McKinney seconded the motion and the motion passed unanimously.

The meeting was adjourned at 8:14 PM to an executive session for legal matters.

Respectfully submitted,



Catherine A. Johnson, Chairwoman



James Traupman, Secretary