

**Minutes of the Meeting
of the
Collegetville-Trappe Municipal Authority**

**Trappe Borough Hall
Trappe, Pennsylvania
January 24, 2017**

Vice Chairman Keenan called the Collegetville-Trappe Municipal Authority meeting to order on the above date at 7:00 PM. Members present were Mr. Traupman, Mr. Scholl, Mr. Mann, Mr. Schuetz, Mr. Keenan and Mrs. Johnson. Also present were Attorney John Walko, Matt Boggs of Entech Engineering and the Director Joseph Hastings.

The members stood for the Pledge of Alligence to the Flag.

At this time Attorney John Walko took control of the meeting for the purpose of reorganization.

Attorney Walko called for nominations for the position of Chairman of the Collegetville-Trappe Municipal Authority. Mr. Scholl nominated Mr. Keenan for the position of Chairman. There being no further nominations, Mr. Schuetz moved to close the nominations and to elect Mr. Keenan as Chairman of the Collegetville-Trappe Municipal Authority. Mr. Mann seconded the motion and it passed unanimously. Attorney Walko turned the meeting over to Chairman Keenan.

The Chairman called for nominations for Vice Chairman. Mr. Scholl nominated Mrs. Johnson for the position of Vice Chairman. There being no further nominations, Mr. Schuetz moved to close the nominations and to elect Mrs. Johnson as Vice Chairman. Mr. Mann seconded the motion and it passed unanimously.

The Chairman called for nominations for Treasurer. Mr. Scholl nominated Mr. Mann for the position of Treasurer. There being no further nominations, Mrs. Johnson moved to close the nominations and to elect Mr. Mann as Treasurer. Mr. Schuetz seconded the motion and it passed unanimously.

The Chairman called for nominations for Assistant Treasurer. Mr. Mann nominated Mr. Scholl for the position of Assistant Treasurer. There being no further nominations, Mrs. Schuetz moved to close the nominations and to elect Mr. Scholl as Assistant Treasurer. Mr. Mann seconded the motion and it passed unanimously.

The Chairman called for nominations for Secretary. Mr. Scholl nominated Mr. Traupman for the position of Secretary. There being no further nominations, Mrs. Johnson moved to close the nominations and to elect Mr. Traupman as Secretary. Mr. Mann seconded the motion and it passed unanimously.

The Chairman called for nominations for Assistant Secretary. Mr. Scholl nominated Mr. Schuetz for the position of Assistant Secretary. There being no further nominations, Mr. Traupman moved to close the nominations and to elect Mr. Schuetz as Assistant Secretary. Mrs. Johnson seconded the motion and it passed unanimously.

Mr. Mann made a motion to appoint Entech Engineers as the CTMA Engineer for 2017. Mr. Scholl seconded the motion and it passed unanimously.

Mr. Schuetz made a motion to appoint Hamburg, Rubin, Mullin, Maxwell & Lupin, PC as the CTMA solicitor for 2017. Mr. Mann seconded. Mr. Scholl proposed amending the motion to include Hladik, Onorato et al as co solicitors. A conversation ensued about the potential loan to the Collegeville Fire Company and Mr. Scholl stated that Trappe Borough feels they should have legal representation of its choosing in this matter. Attorney John Walko confirmed that it is his ethical duty to represent CTMA and should either borough feel they need to be represented at anytime they could send their respective attorneys to the meetings. Mr. Scholl objects to having conversations about the fire company loan without it being on the agenda. The motion, as originally stated, passed four to two with Mr. Scholl and Mrs. Johnson voting nay.

MINUTES:

Mr. Mann made a motion to approve the December 20, 2016, meeting minutes as corrected. Mrs. Johnson seconded the motion and it passed unanimously.

PUBLIC INPUT:

Ms. Webster asked that the minutes reflect the conversation about lending money and those topics be included on the Agenda prior to any discussions. Ms. Webster inquired to the status of the loan to Collegeville Fire Company. Mr. Keenan stated that the Fire Company has secured all the funding and might possibly offer CTMA the chance to refinance the loan should the rates be favorable to both parties. Mr. Scholl inquired about the timing of CTMA's investments and how the Treasurer should proceed in the near future. Mr. Keenan responded that the Treasurer should investment CTMAs funds as he sees fit.

ENGINEER'S REPORT:

Mr. Boggs presented the Engineer's Report to the committee and is attached herewith. The engineer reported that Ursinus College had to relocate a sewer line and there will be a new point of connection into the system. There has been no activity in the past month on any other ongoing projects.

TREASURER'S REPORT:

Mr. Scholl presented the check register which is attached herewith. The beginning balance on the Customers Bank's check register as of December 17, 2016 was \$263,239.42, deposits were \$136,039.38, and disbursements were \$64,784.86, leaving an ending balance of \$334,493.94 on January 20, 2017. Mr. Scholl made a motion to approve the two voided checks numbered 2660 and 2643, check numbers 2670 through 2702 along with interim check numbers 2703 and 2704 and all EFT's and general entries listed. Mr. Mann seconded the motion and the motion passed unanimously.

Mr. Mann stated that a \$45,000 bond is coming due in February and motioned for permission to move all of the money including interest except for a dollar, to the Victory Bank Savings account and for permission to reinvest the CDs that will come due before the next meeting. Mr. Scholl seconded and the motion passed unanimously.

Mr. Mann made a motion to set up electronic transfer between the Victory Bank Savings account and Customers Bank Checking account and authorize Elizabeth Veres to make the transfer up to \$50,000 when requested by the treasurer. Mr. Scholl seconded and the motion passed unanimously.

Mr. Scholl reviewed the other financial reports which are also attached herewith.

DIRECTOR'S REPORT:

The Director presented the Director's Report and is attached herewith.

SOLICITOR'S REPORT:

The Solicitor reported that the agreement with PennDOT was reviewed.

CHAIRMAN'S REPORT:

There was no Chairman's Report.

Mr. Mann made a motion to approve the Business Reports, which was seconded by Mr. Scholl. The motion passed unanimously.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

Mr. Schuetz made a motion to change the May meeting from the 23rd to the 24th. Mr. Mann seconded and the motion passed unanimously.

The Director reported that pursuant to the Master Casting Agreement, PennDOT sent out a project letter agreement specific to the Rt. 113 resurfacing, a copy of which is attached herewith. There are 31 manholes on Rt. 113, 23 of which are the old style. These may be replaced. PennDOT would be doing the replacement at the cost of \$553 each, as was listed in the Master Casting Agreement. Mr. Mann made a motion to authorize the Chairman and Vice Chairman to execute this agreement. Mr. Traupman seconded. The motion passed unanimously.

The meeting was adjourned at 7:40 PM.

Secretary

